How to Identify, Invite, and Induct Alpha Kappa Delta Members

A frequently asked question the AKD Executive Office receives is how to identify, invite, and induct new Alpha Kappa Delta members. The purpose of this guide is to help simplify the process for current chapter representatives and to help orient new chapter representatives.

Identify

To identify eligible members, compile a list of current **junior and senior** sociology majors and minors (**undergraduates**) and/or **graduate students** who have **completed at least one-half year of study in sociology**. Undergraduate students who have taken at least four sociology classes (and meet the other requirements) are also eligible. If needed, contact your school's registrar office for a cutoff list of those sociology students who are in the top 35% of their graduating class and have a minimum 3.0 sociology GPA (graduate students must have an overall 3.0 GPA). If your school's registrar office cannot provide you with the top 35% ranking, instead use 3.3 overall GPA in its place. (See membership eligibility list to the right of this page.)

Invite

Once you have identified all students who are eligible, send an invitation for membership and application to those candidates. Select a deadline for students to return their application form and payment. The **membership fee is $40.00**. Let students know that they may purchase honor cords, lapel pins, and other AKD paraphernalia at an additional cost (see AKD Order Form).

Induct

Prepare and mail the following items to the AKD Executive Office (Note: Please plan accordingly as **certificates and membership cards can take up to 4 weeks to be printed and shipped**):

1. **AKD Order Form**
2. **AKD List of Initiates Form.** Include the initiation date you would like printed on members' certificates. Ensure all names are spelled correctly; it is a $10-$20 fee to have certificates reprinted.
3. **One Check or Money Order.** Individual student checks will not be accepted. We cannot accept credit cards.
4. **Optional: Activation Form.** If you provide email addresses for your students on the List of Initiates form, students will automatically be signed up for online access to our journal. If students prefer a print copy, please have them send in an activation form. You may include these with your order to ensure that your students receive their journal. Have students fill this out when they sign up to become members. If you do not send this with your order, you may send it at a later time.

Address: Alpha Kappa Delta, 2507 James Street, Suite #210, Syracuse, NY 13206
Contact: V: 315-883-0528 | F: 315-410-5408 | AKD@lemoyne.edu | www.alphakappadelta.org

Membership Eligibility

Undergraduates must be sociology majors or demonstrate a serious interest in sociology within an official program of a host institution with a chartered chapter of the Society. Students must:
- ✓ Be at least a junior
- ✓ Rank in the top 35% of their class, or an overall GPA of 3.3
- ✓ Have a sociology GPA of at least 3.0
- ✓ Have taken at least four courses in sociology

Graduate students must:
- ✓ Have completed at least one-half year of graduate study in sociology
- ✓ Graduate grade-point average of 'B' or better
- ✓ Continued matriculation in a program of study leading toward a graduate degree in sociology at the host institution

Faculty members must:
- ✓ Be staff members of the host institution
- ✓ Have formal conferral of the Ph.D. in sociology or employment as a sociologist are required prior to initiation
- ✓ Meet the other requirements set forth above.