

# ALPHA KAPPA DELTA NEWS

WINTER 2013

## Greetings from the Executive Office!

The Executive Office is sending out this special newsletter by mail as another way to keep you informed of current AKD news, programs, and policies. It is our plan to send these one-page Newsletters around the start of each semester. We will continue to send out detailed Newsletters to you via e-mail. Remember, you may always find this information online at [www.alphakappadelta.org](http://www.alphakappadelta.org).

The Executive Office would like to thank you for your hard work on behalf of Alpha Kappa Delta during 2012. All of us here at AKD wish you a wonderful new year full of happiness and good health. We look forward to working with you in 2013.



## Placing Orders for New Memberships and/or Merchandise

### ACTIVE STATUS

To place an order for new members and/or merchandise, chapters must be active. This includes:

1. The Chapter Representative has paid his/her 2013 membership dues
2. The Executive Office has your chapter's EIN IRS Confirmation Letter and SS-4 Form on file

### FORMS NEEDED

We will need the "*AKD Order Form*" in order to process any order. If your chapter is submitting new memberships, we will also need the "*AKD List of Initiates Form*". Please include the date of induction as it is printed on each certificate. These forms may be found on our website at [www.alphakappadelta.org](http://www.alphakappadelta.org). Our office will not process any orders until we have received all the required paperwork and full payment.

### MAILING AND DELIVERY

#### Membership Certificates and Cards

These can take up to **4 weeks** to be processed and sent out from the time our office receives the order. Please allow for extra time during the spring semester (busiest time of the year). Our suggestion is to send in the order **at least a month before your induction ceremony**.

#### Merchandise

This is sent directly from our office; therefore, it should arrive via USPS within 5-7 days upon receiving the order. You may pay extra for priority and express shipping—contact the office for prices.

### PAYMENT

Please remember that our office is unable to accept credit cards at this time as we do not have the equipment to do so. **We do accept institutional checks, checks cut from chapter's bank accounts, and money orders.** If you cannot arrange one of these options, a single check cut from the faculty chapter representative's personal account can be accepted. Please do not send cash.

## Membership Eligibility

### Undergraduate Sociology Students

At least a junior, top 35% of class or 3.3 overall GPA,  
3.0 GPA in sociology courses,  
completed four regular sociology courses

### Graduate Sociology Students

Completed one-half year of program,  
GPA of 3.0 or better,  
maintain matriculation in sociology program

## Awards and Funding Deadlines

### FEBRUARY 1 — FELLOWSHIP FOR ASA'S SECTION ON TEACHING AND LEARNING PRE-CONFERENCE WORKSHOP

The purpose of this program is to advance the quality of teaching in the discipline of sociology.

Up to \$1,000 will be awarded to five applicants to help offset travel expenses.

### FEBRUARY 1 — FELLOWSHIP FOR AKD PRE-CONFERENCE AT NCSA MEETING

The purpose of this program is to advance the quality of teaching in the discipline of sociology.

Up to \$1,000 will be awarded to five applicants to help offset travel expenses.

### FEBRUARY 15 — SPRING FUNDING

- Student Travel Funding — Up to \$400/student, but no more than \$1,200 may be awarded.
- Chapter Representative Funding — Up to \$500 may be awarded to chapter representatives.
- Initiation Speaker Grant — Up to \$500 may be awarded to chapters.
- Symposium — Up to \$1,000 may be awarded to chapters.

### MARCH 1 — STUDENT PAPER COMPETITION

Undergraduate and graduate AKD members are encouraged to submit their papers for a chance to win cash prizes and up to \$1,000 in travel money to attend the ASA annual conference.

For more details, applications, and guidelines, visit: [www.alphakappadelta.org](http://www.alphakappadelta.org)



Order honor cords and lapel pins early enough so your members may proudly wear them at graduation

Honor cord: \$8; lapel pin: \$5

## 2013 Elections

The 2013 Officer election is underway. If you are an active member in **Region 6, 8, or 10**, you should have received an e-mail allowing you to vote for a Regional Representative. Please contact our office if you have not received your ballot. The deadline to cast your ballot is **March 15, 2013 at 10:00pm EST**. Note: Active members in all other regions will not receive a ballot as one may only vote within his/her own specific region for a Regional Representative.

## 2013 Renewals

According to AKD's Bylaws, all Chapter Representatives must be active members of the Society. To become an active member, one must fill out the "*AKD Membership Renewal Form*" (located on our website). There is also a \$40 fee. Our office is unable to process orders without this renewal. Send in your renewal and payment today or with your spring membership order. Contact our office should you have any questions.



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